

January 8, 2019
Coordinated Entry System Meeting
11:00-12:30
Develop & Maximize Relationships with Rental Properties
Continuum of Care Advisory Committee
1:00-3:00
St Cloud Library
CoC Board Meeting 3:15

- A. Welcome and Introductions
- B. Approval of November 6, 2018 minutes
- C. Additions to the Agenda
- D. Dawn Horgan – HUD CPD Rep. **This may be delayed due to government shutdown**
 - Progressive engagement
 - How to Document homelessness (chronic and literal), including due diligence
- E. New Chair/Vice Chair
 - Nominations:
 - Cathy Wogan
 - Kathy Sauve
 - Chassidy Lobdell
 - Other
- F. Board members up for renewal/new board representation – vote in February
 - Kathy Sauve/LSS
 - Pam Street/New Pathways
 - Cathy Wogan/Kids Fighting Hunger
 - Need replacement for Dean Loidolt
- G. HMIS MOU – need approval
- H. MN Housing 2020 priorities – needs approval
- I. Mike Manhard – SPARK
- J. Coordinated Entry
 - Priority List
 - Data Clean up
 - Updated VI-SPDAT training
- K. ICA information –
 - Updates
- L. Point in Time Count
 - January 23, 2018
 - Survey overhaul
 - Trainings
- M. February Presentation:
John Petroskas - tenant engagement training for supportive housing service providers.
- N. Announcements

February 5, 2019
CoC Advisory Committee Meeting
ST Cloud Library
1:00-3:00
Board Meeting 3:15

February 5, 2019

Coordinated Entry System Meeting

11:00-12:30

Tenant Engagement training for Supportive Housing Service Providers

Continuum of Care Advisory Committee

1:00-3:00

St Cloud Library

CoC Board Meeting 3:15

D. Welcome and Introductions

E. Approval of January 8, 2019 minutes

F. Additions to the Agenda

D. Board members up for renewal/new board representation – vote in February

- Pam Street/New Pathways
- Cathy Wogan/Kids Fighting Hunger
- Need replacement for Dean Loidolt
- Tammy Moreland, Lori Gudim and Ben Byker are all interested in being on the board

E. Mike Manhard – SPARK

F. CES Tool Decision Making and Consensus document

G. FY 2019 HUD NOFA

H. Coordinated Entry

- Priority List

I. ICA information –

- Updates

J. Point in Time Count update

K. Announcements

March 5, 2019

CoC Advisory Committee Meeting

Kids Fighting Hunger

C4 Welding, 11 Industrial Blvd. Sauk Rapids, MN

1:00-3:00

Board Meeting 3:15

March 5, 2019
Coordinated Entry System Meeting
11:00-12:30
HUD CPD Presentation on Progressive Engagement, Documentation, Referrals, etc.
Continuum of Care Advisory Committee
1:00-3:00
C4 Welding, 11 Industrial Blvd, Sauk Rapids, MN
CoC Board Meeting 3:15

- G. Welcome and Introductions
- H. Approval of February 5, 2019 minutes
- I. Additions to the Agenda
- D Move on Pilot – HUD CPD
- E. Priority evaluation and policy changes – need to form committee
 - Evaluate policies regarding low VI-SPDAT scores and length of time homeless
 - Work on a progressive engagement policy
- F CES Tool Decision Making and Consensus document
- G. Veterans, Functional Zero work
- H. Mike Manhard – SPARK
- I. FY 2019 HUD NOFA
- J. Coordinated Entry
 - Priority List
- K ICA information –
 - Updates
- L Point in Time Count update
- M. Announcements

April 2, 2019
Coordinated Entry Meeting
11:00 -12:30
CoC Advisory Committee Meeting
1:00-3:00
St Cloud Library
Board Meeting 3:15

April 2, 2019
Coordinated Entry System Meeting
ICA – HMIS training/discussion
11:30-1:00
Continuum of Care Advisory Committee
1:00-3:00
St Cloud Library – Mississippi room
CoC Board Meeting 3:15

- A. Welcome and Introductions
- B. Approval of March 5, 2019 minutes
- C. Additions to the Agenda
- D. AEON –
 - Presentation on Selection criteria research
 - Big Lake Development – Certificate of Consistency
- E. Priority evaluation and policy changes – need to form committee
 - Setting up meeting with HUD
- F. CES Tool Decision Making and Consensus document
- G. Mike Manhard – SPARK
- H. Coordinated Entry
 - Priority List
- I ICA information –
 - Updates
- J. Point in Time Count update
 - Wilder Survey
- K. Announcements

May 7, 2019
Coordinated Entry Meeting
11:30 -1:00
CoC Advisory Committee Meeting
1:00-3:00
St Cloud Library
Board Meeting 3:15

May 7, 2019
Coordinated Entry Committee
12:00 – 1:00
Continuum of Care Advisory Committee
1:00 – 3:00
CoC Board Meeting
3:00 – 3:15 p.m.
St Cloud Public Library
1300 W St. Germain St.
St. Cloud, MN 56301

J. Welcome and Introductions

K. Approval of April 8th, 2019 minutes

L. Additions to the Agenda

M. Tax Credit Developments

- Mille Lacs Cooperate Adventures-Red Willow Estates, Onamia MN
- Roers Companies – Sunrise Lofts, Wyoming, MN
- Sand Companies - St Joseph, MN development
- CMHP-Vasa Crossing Townhomes – Mora, MN
- Common Bond Communities-Elk River, Otsego

E. HUD NOFA

- Minor change in CH scoring-scored on number designated not housed
- Other NOFA updates

F. PIT Count update

G. New policy and procedures

H. Coordinated Entry Updates-Jay Vasek

I. Announcements

June 4, 2019
CE Meeting
12:00 – 1:00
CoC Advisory Committee Meeting
1:00 – 3:00
Board Meeting
3:00 – 3:15

Coordinated Entry System Committee 11-12:30pm
Continuum of Care Advisory Committee 1-3pm
COC Board Meeting 3:15
June 4, 2019
St Cloud Public Library
1300 W St. Germain St.
St. Cloud, MN 56301

Welcome and Introductions

Approval of May 7, 2019 minutes

Additions to the Agenda

Volunteer to take minutes

Tammy Smith

HMIS Governing Board

Joel Salzer MN Housing

Approval of MN Housing Planning Grant
Updated budget and Work Plan

Tammy Smith

Coordinated Entry System Updates

Jay Vasek

ICA Updates

Stephanie Rodriguez-Moser

CES Policy change discussion regarding doubled up

Liz Young
Chassidy Lobdell

HUD funded programs share highlights of the past year

Tammy Smith

Action Steps

Tammy Smith

Announcements

All

NO Meeting scheduled for JULY 2nd due to the 4th of July Holiday

CES Policy change discussion regarding doubled up

- i. **When do I conduct the VI-SPDAT?** For shelter, 7-14 days or assessor expertise should be used to determine if the VI-SPDAT should be done immediately. This time frame is recommended because an estimated 20-25% of households can self-resolve with lessor resources or will leave the service area.
- ii. **Who do I conduct the VI-SPDAT with?**
 1. HUD Homeless: Households who have been in shelter for 7-14 days or longer.
 2. Unsheltered: Households who are literally homeless with no access to shelter, should administer immediately or as soon as possible.
 3. Doubled Up: Households who are doubled up for greater than 30 days who have not resolved their housing crisis.

HUD expectations on Veteran Preference

HUD Notice:CPD-14-012

7. Does HUD expect CoCs and recipients of CoC Program-funded PSH to also prioritize veterans? In addition to ending chronic homelessness, Opening Doors also seeks to end homelessness among veterans by the end of this year. HUD is strongly encouraging CoCs to work and coordinate with local Veterans Affairs (VA) Medical Centers on The HUD-Veterans Affairs Supportive Housing (HUD-VASH) program, to the extent that the program is available in a geographic area, to coordinate efforts related to ending veteran's homelessness. In particular, CoCs and CoC Program-funded PSH projects targeting homeless veterans should generally prioritize homeless veterans that are not eligible for VA housing and services. Further, where CoCs have adopted the orders of priority described in the Prioritization Notice, HUD encourages CoCs to further prioritize veteran households. Essentially this means that if two households present for assistance and both fall under the same order of priority (i.e., both chronically homeless and fall under order of priority number 1 for dedicated and prioritized PSH) but one is a veteran household and the other is not, the veteran household should be prioritized first.

Continuum of Care Advisory Committee 1-3pm

August 6, 2019

St Cloud Public Library

1300 W St. Germain St.

St. Cloud, MN 56301

1. Welcome and Introductions
2. Approval of June 4, 2019 minutes **Meg Sheehan first , Karla Rolfzen second**
3. Additions to the Agenda- **CE policy & procedures change to quarterly vs annual**
4. HMIS Governing Board Updates-**No updates**
5. NOFA- Tammy Smith
 - a. Scoring committee will meet Aug 28th Wed 10am-3pm @ CMHP. (Kathy Wogen, Jennifer Walker, Amanda Berg and Ben Byker)
If you don't receive HUD funds and want to be on the scoring committee let me know. **No others interested in being on the scoring committee**
 - b. Letters of Intent to apply have been received by all renewal agencies
 - c. Received a Letter of Intent for a new project from St Cloud HRA-DV Bonus funds(143,790)
 - d. Project Applications are due to Tammy by August 19, 2019
 - e. Project Applications, scoring and ranking recommendations will be voted on for approval on September 3, 2019.
 - f. Recommended that Agency HUD applicants include information in their grant regarding Housing First, increasing income and connecting youth to education (HUD is wanting written contracts with education and head start programs)
6. Coordinated Entry System Updates Jay Vasek
 - a. Priority List Updates
CE policy & procedures change to quarterly vs annual
 - b. Veteran Registry Flag
Vote to add Flag to complete the Veteran Registry in HMIS
7. ICA Updates **Absent no report from Stephanie** Stephanie Rodriguez-Moser
 - a. New data elements- **forward to September agenda**
8. Veteran Data 2018 Kristi Kvaal

Special programs care setting report:
Graphs show we are making progress with homeless in our CoC
Achievements made over the year and strengths they have.
75 original vouchers and released 3 to tribes.
Great to get vouchers but if nobody is there to help house it will fail.
Is anyone looking for landlord indemnification?
Tammy said "Beyond Backgrounds" should help with this.

9. H4A Legislative Agenda

Matt Traynor

(ESP) Emergency Service Program \$3 Million increase which is almost double that.

(MFIP) MN Family Investment Program \$100/month increase.

Homes for All-challenge program \$5 million increase.

Homework starts with home \$3.5 million increase.

Family homeless prevention assistance program \$3.5 million increase

Bridges \$500K increase

WHOM (Workforce home ownership MN) \$500K increase

Manufactured home park infrastructure grants \$2 million increase.

Bonding: done on even number of years, Housing Infrastructure Bonds (HIB) \$60 million

DHS: Emergency Service Program \$3 million increase (one time)

Central CoC is member of Homes for All-Thank you!

10. Announcements

ALL

Salvation army doing backpack for kids again

COA no training on homelessness so developing training modules-more to come on that

State released dementia grant talk to Ben or Rachel

Mille Lacs Band refurbished housing trying to get SMI Chemical Dependency etc.

Crisis housing fund now at Hearth Connection for inpatient treatment can apply as many times to keep their housing. Form on Hearth Connection website.

Leech Lake 2 spirit celebration LGBT designation, housing conference in Welch/Prairie Island, hired Opioid case mgr. awarded 15 housing vouchers, Homeless shelter in Cass Lake opening in September-totally tribal funded.

Kristin K. free CEU training and December -Diversion Tactics-more to come.

Motion to adjourn 1st Pete

Lori Gudim 2nd motion passed.

Continuum of Care Advisory Committee 1-3pm

September 3, 2019
St Cloud Public Library
1300 W St. Germain St.
St. Cloud, MN 56301

1. Welcome and Introductions
2. Approval of August 6, 2019 minutes
3. Additions to the Agenda-
4. HMIS Governing Board Updates- Kathy Suave
5. NOFA- Tammy Smith
 - a. Scoring committee met Aug 28th (Kathy Wogen, Jennifer Walker, Amanda Berg and Ben Byker)
 - b. Review of scoring and ranking
 - c. Project Applications, scoring and ranking recommendations to be voted on for approval
6. Coordinated Entry System Updates Jay Vasek
 - a. Priority List Updates
7. ICA Updates Stephanie Rodriguez-Moser
 - a. New data elements-
 - b. Chronic Homelessness
 - c. ICA's new Quarterly Data Quality process
8. Announcements ALL

Next meeting is scheduled for October 1, 2019

Need for person to take notes

Continuum of Care Advisory Committee 1-3pm

October 1, 2019
St Cloud Public Library
1300 W St. Germain St.
St. Cloud, MN 56301

Attendees: Madison Berg (LSS), Amy Biniek (Catholic Charities), Carrie Burrell (Brainerd HRA), Ben Byker (CMCOA), Amy Carter (RISE), Peter Charpentier (Mille Lacs Band of Ojibwe), Ji-Young Choi (MN Housing), Maria Essman (LSS Youth Services), Bridget Forst (Mille Lacs County), Michele Fournier (LSS), Lori Gudim (VOA Our Home), Lori Herwig (WCCA), Kara Kampa (Wright County Human Services), Cara Keinanen (Nystrom & Associates), Sloan Kessler (VA), Kathy Kraft (MACV), Kristin Kvaal (St. Cloud VAHCS), Alisa Ledoux (Wright County Salvation Army), Cindy Ley (Open Doors for Youth), Kim Lieberman (JustUS Health), Chassidy Lobdell (Lakes & Pines), Joan Madsen-Kirchner (Lakes & Pines), Lee Morgan (VA), Evan Moser (Mille Lacs Band of Ojibwe), Bryan Newman (Center City Housing), Stacy Pederson (Tri-Cap), Cheri Power (ICA) Louise Reis (St. Cloud HRA), Stephanie Rodrigues-Moser (ICA), Karla Rolfzen (The Salvation Army St. Cloud), Nathaniel Saltz (MAC-V), Kathy Sauve (LSS), Meg Sheehan (CC Hope Community), Danielle Snedeker (Lakes & Pines), Hyacinth Stiffler (Bi-CAP), Matt Viney (A Place for You), Jennifer Walker (CC SHY), Mary Westlund (New Pathways), Paul Williams (VA), Cathy Wogen (Kids Fighting Hunger), Rachel Zetah (CMCOA)

Staff: Tammy Smith, Jay Vasek

1. Welcome and Introductions
2. Approval of September 3, 2019 minutes – Kathy 1st Kara Kampa 2nd-approved
3. Additions to the Agenda- None, Kathy Wogen 1st, Jennifer Walker 2nd - approved
4. Someone to take minutes-Kara Kampa Wright County Human Services (THANK YOU!)
5. HMIS Governing Board Updates- Kathy Suave
Monday Oct. 21st must register End users best guide practices coming out soon.
6. MDVA-Veteran Preference Sloan Kessler Paul Williams
Gov. Walz behind ending Veteran Homelessness. 5 CoC's in MN have committed to ending Veteran homelessness and looking to next 5 to jump on. Accelerated Prioritization to end Veterans homelessness, not all on Vet Reg are eligible for resources so need CoC's help to end. List is small as most on list are eligible for VASH. Currently 5 on PL and about 20 on Google docs but Linden Grove is just starting to take off of PL. St. Cloud HRA has 2 opening that has never been filled.
Gov. Walz Landlord engagement program, incentive program up to \$1000, 2nd beyond backgrounds program. Housing Link is another opportunity. Will check on quarterly to see how things are going and eventually graduating out of program. Paul will get information out to Tammy about other CoC proposals. Link on www.housinglink.org to help veterans. Need a motion to approve Veteran preference- Kathy suggested looking at Hennepin, SMAC policy as well as some of the outstate CoC's. The Goal is to house Veterans within 90 days. 5 outstate have already received Declaration.

Motion to move Veterans to Priority list for 6 months-Kristin Kvaal1st, Chassidy Lobdell 2nd motion to approve needed show of hands, I's 13 Nay's 9 motion passed. Discussion to clarify- Motion to amend/clarify specifics Need to clarify the policy. Peter C. 1st, Bryan N. 2nd –approved. Be prepared to read emailed information and vote next month (November).
7. NOFA Updates Tammy Smith
2019 NOFA has been submitted. Guess we are done for this year! Can we bring some pieces of NOFA forward to discuss. Tammy wants to meet with each program to learn more and discuss the scoring
8. Discussion on youth homelessness ALL
Discussing on youth homelessness, speak about certain population anyone want to discuss?

Maria LSS-youth increase who have extreme mental health, chemical dependency, parents kicking out at 18. Hard to find housing, can be in program up to 18 months, 60% transitional living have a connection to foster care setting, over medicated, miss diagnosed. Don't want anyone to tell them what to do. Jen- lots of couch hopping up to 24-25 age range. Sleeping in cars, James-youth couch hopping together. Resources lacking. Jen 500 contacts this year during street outreach. If we don't deal with each one then they end up groups. Goal is to prevent getting into adult system! After care piece is important with this group. Jen asked that the VI-SPDAT have more county of preference options as youth is more transient. Suggestion to create a youth priority list. Need for youth to address trauma and mental health. Able to work with some new landlords. Real increase with youth that are pregnant and parenting, they lack the skills to do that. CE is a burden because it takes too long. **Can we focus on solutions moving forward, or know what barriers are?**

9. Topics for other discussions

ALL

When NOFA done look at and have good discussions on coming up with game plan to improve?

10. Coordinated Entry System Updates

Jay Vasek

a. Priority List Updates

September numbers almost the same as August numbers, same with ages. We have opportunities to house with Guardian Angels. 5 have not met criteria so far. Will try to invite Guardian Angels to next meeting.

11. ICA Updates

Stephanie Rodriguez-Moser

Stephanie is promoted to Balance Mgr, Cheri Power will take over Stephanies role in Central CoC. Cheri will be new contact point. Service Point updating tonight from approx. 5pm-8pm hopefully little interruption. Have some unknowns with this update so will have extra helpdesk help tomorrow.

12. Announcements

ALL

Stacy P.-accepting energy applications, did not get repair money yet.

Cathy Wogen-looking for 600 people to help package meals, Nov. 17th oatmeal rice beans.

Kiwanis kicking off gift boxes today.

Ji be our rep for next 2 years. John Petra do another road show on training

Peter C. -MHCA will be in St. Cloud 2020 (September event)

Maria-refunded for runaway youth program (<18) expanded to Willmar

Kristin K-Training for Diversion

L&P energy assistance available now

Motion to adjourn Bryan N 1st. Kathy W. 2nd motion approved.

Next meeting is scheduled for Nov 5, 2019

Continuum of Care Advisory Committee 1-3pm

November 5, 2019
St Cloud Public Library
1300 W St. Germain St.
St. Cloud, MN 56301

In Attendance: Amanda Berg (Anna Maries), Kevin Beichler (MACV-Duluth), Carrie Burrell (Brainerd HRA), Amy Carter (RISE), Peter Charpentier (Mille Lacs Band of Ojibwe), Ji-Young Choi (MN Housing), Summer Conard (Stearns County), Maria Essman (LSS Youth Services), Theresa Flink (Tri-Cap), Bridget Forst (Mille Lacs County), Michele Fournier (LSS), Lori Gudim (VOA Our Home), Lori Herwig (WCCA), Jess Hartfiel (Great River family Promise), Will Johnson (CMMHC), Kara Kampa (Wright County Human Services), Sloan Kessler (VA), Kathy Kraft (MACV), Kristin Kvaal (St. Cloud VAHCS), Cindy Ley (Open Doors for Youth), Dani Linder (Tri-Cap), Chassidy Lobdell (Lakes & Pines), Bryan Newman (Center City Housing), Laura Novitsky (Nystrom and Associates), Cheri Power (ICA) Louise Reis (St. Cloud HRA), Karla Rolfzen (The Salvation Army St. Cloud), Nathaniel Saltz (MAC-V), Kathy Sauve (LSS), Amy Sidmore (MACV-St Cloud) Danielle Snedeker (Lakes & Pines), Hyacinth Stiffler (Bi-CAP), Matt Viney (A Place for You), Jennifer Walker (CC SHY), Amber Wentzel (Nystrom and Associates), Cathy Wogen (Kids Fighting Hunger), Liz Young (Hearth Connection)
Staff: Tammy Smith, Jay Vasek

1. Welcome and Introductions
2. Approval of October 1, 2019 minutes -Kathy first motion and Pete motioned second to approve minutes-MOTION PASSED
3. Additions to the Agenda-
Tammy would like to remove John Smith from agenda and add Ji for a discussion regarding new tool.
4. HMIS Governing Board Updates Kathy Suave
 - a. Annual mtg on 10/21, some people listened to the meeting, printed roster of HMIS governing board so people can see who is on it. pretty good meeting, opportunity for people to interact, Tip sheet will be out soon for HMIS users
5. Veteran Preference-continued discussion from 10/1 ALL
 - There was confusion so Tammy printed copies of Hennepin Counties CoC Veteran's preference list for review. Ramsey counties was also passed around.
 - VASH: HUD program that provides vouchers and case management to Veterans that qualify. There are 75 vouchers for this area. Actively serving over 70 people, don't have ability to case manage over and beyond that.
 - SSVF- grant application and work with MACV
 - Not asking for any prioritization for individuals that qualify for VASH or SSVF
 - There is a small group of Veterans that aren't getting served by either program. The proposal would focus on the small group that isn't covered by these. As of now, it is 4 people on the list.
 - Efforts work towards reaching Functional Zero which is ending Veteran's homelessness, veteran status has to be confirmed, a person can't just say you are a Veteran.
 - Wouldn't ask for prioritization for someone that is doubled up as that is not part of the definition.
 - There was lack of information last time and voting was too vague.
 - Numbers would be really small because most times, Veterans can be served by one the Veteran's programs
 - Veteran's registry has really focused on outreach the last few weeks. Have coordinated resources a lot more.

-Political support has allowed dollars to go towards programming

*****Maria Essman, made a motion to Support prioritizing Veterans experiencing homelessness based on the following:

- Veteran status is confirmed
- Needs can't be met by VASH or SSVF
- Eligible for homeless designated housing and assessed for Coordinated Entry process
- Has not been referred to homeless designated housing and is unable to self-resolve.
- a case conference by the Homeless Veteran Registry must have been held prior to referring a Veteran to be prioritized